

# AGENDA

**Meeting:** Warminster Area Board  
**Place:** Arn Room, Warminster Civic Centre, Sambourne Rd, Warminster, BA12 8LB  
**Date:** Tuesday 23 January 2024  
**Time:** 6.30 pm

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Including the Parishes of: Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:30pm.**

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Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer, direct line 01225 718656 or email [Benjamin.fielding@wiltshire.gov.uk](mailto:Benjamin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Pip Ridout, Warminster West (Chairman)  
Cllr Christopher Newbury, Wylve Valley (Vice-Chairman)  
Cllr Tony Jackson, Warminster Broadway  
Cllr Bill Parks, Warminster North & Rural  
Cllr Andrew Davis, Warminster East

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – [Liam.Cripps@wiltshire.gov.uk](mailto:Liam.Cripps@wiltshire.gov.uk)

Area Board Delivery Officer – [Caroline.Lequesne@wiltshire.gov.uk](mailto:Caroline.Lequesne@wiltshire.gov.uk)

Democratic Services Officer – [Benjamin.fielding@wiltshire.gov.uk](mailto:Benjamin.fielding@wiltshire.gov.uk)

<b>Items to be considered</b>		<b>Time</b>			
<b><u>Highways Matters</u></b>					
1.	<p><b>Informal Networking</b></p> <p>An opportunity to meet the Cabinet Member, Director and Highways Officers.</p>	<b>6.30pm</b>			
2.	<p><b>Welcome and Overview</b></p> <p>The Area Board Chairman will welcome those in attendance and provide an overview of the meeting.</p>	<b>7.00pm</b>			
3.	<p><b>Highways and Transport Presentations</b></p> <p>To receive presentations that will cover topics such as the strategic business plan priorities, maintenance, LTP, congestion, public transport, and air quality.</p>	<b>7.05pm</b>			
4.	<p><b>Q&amp;A Session</b></p> <p>Those in attendance will have the opportunity to partake in a Q&amp;A session coordinated by the Area Board Chairman.</p>	<b>7.25pm</b>			
5.	<p><b>Session Summary and Next Steps</b></p> <p>For the Area Board Chairman to summarise the session and outline next steps.</p>	<b>8.20pm</b>			
<b><u>Urgent Area Board Business</u></b>					
6.	<p><b>Apologies</b></p> <p>To receive any apologies for absence.</p>	<b>8.30pm</b>			
7.	<p><b>Minutes</b> (<i>Pages 7 - 16</i>)</p> <p>To approve the minutes of the meeting held on 11 October 2023.</p>				
8.	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>				
9.	<p><b>Area Board Funding</b> (<i>Pages 17 - 22</i>)</p> <p>To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:</p> <p><b>Remaining Budgets:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Community Area Grant</td> <td style="text-align: center;">Older &amp; Vulnerable</td> <td style="text-align: center;">Young People</td> </tr> </table>	Community Area Grant	Older & Vulnerable	Young People	
Community Area Grant	Older & Vulnerable	Young People			

£6,355.65	£2,202.22	£12,233.50
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### Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1479</a>	Warminster Area Board - Environment And Sustainability Exhibition	£500

### Community Area Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1289</a>	St Lawrence Chapel Warminster - St Lawrence Chapel Front Pillar	£2000.00
<a href="#">ABG1413</a>	Selwood Housing - Westleigh Community CCTV Project	£5000.00
<a href="#">ABG1470</a>	Heytesbury and Sutton Veny Cricket Club - Sutton Veny Cricket Pitch Ground Equipment and Rain Covers	£4531.07
<a href="#">ABG1509</a>	Heytesbury and Codford Football club - Football goal nets and Aerator	£486.00
<a href="#">ABG1513</a>	Warminster Athenaeum Trust - Building access control and security	£4000.00

### Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1517</a>	Alzheimers Support - Old Silk Works dementia day club supporting local people living with dementia	£1260.00

### Young People Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1506</a>	Warminster Town Council - Warminster Town Councils Youth Activities Programme	£5000.00
<a href="#">ABG1536</a>	Horningsham Parish Council - Horningsham Youth Winter Play Provision	£150.00

Further information on the Area Board Grant system can be found [here](#).

10. **Local Highways and Footpath Improvement Group (LHFIG)**  
(Pages 23 - 36)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 25 October 2023, as set out in the attached report.

Further information on the LHFIG process can be found [here](#).

11. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12. **Close**

The next meeting of the Warminster Area Board will take place on 21 March 2024.

**9.00pm**